



WEB SITE USER GUIDE

www.mticanada.ca

Our new web site allows you to get all the information you need quickly and efficiently. Here are some of the main functions:

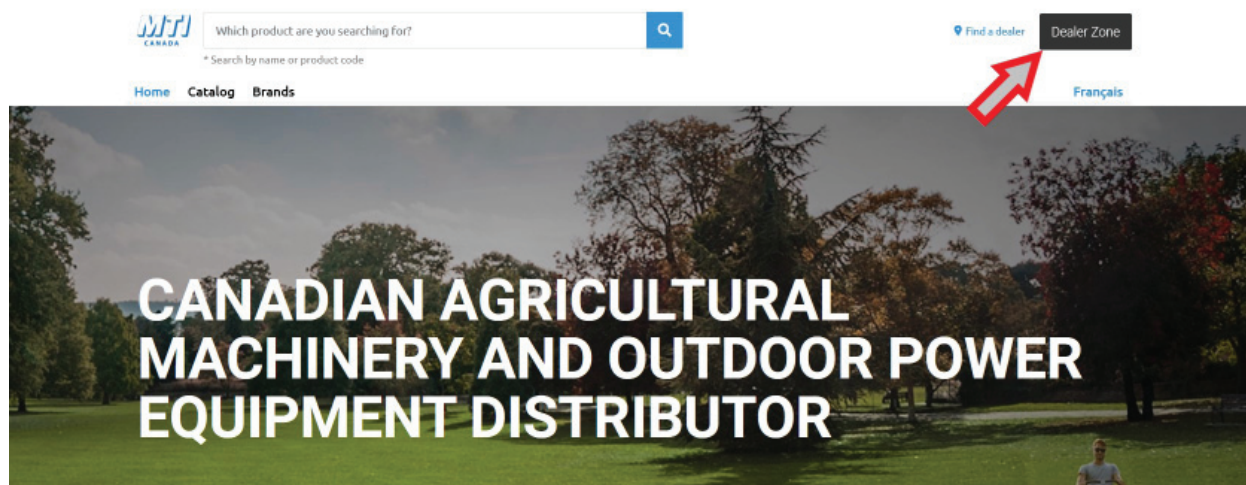
- Consult a product sellsheet
- Place orders
- Check the availability and price of a product
- Consult your previous orders, invoices and statements
- Register the equipment for warranty
- Manage yourself the access of your employees

Online Access

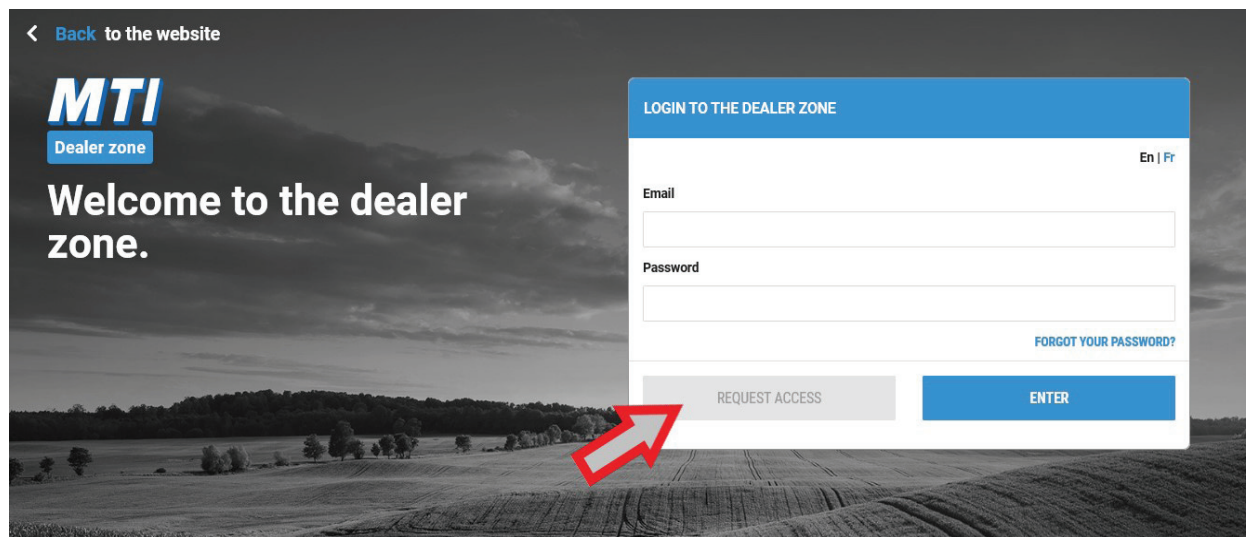
24 hours a day — 7 days a week

How to log in to the Dealer Zone for the first time

1) Click on “Dealer zone”.

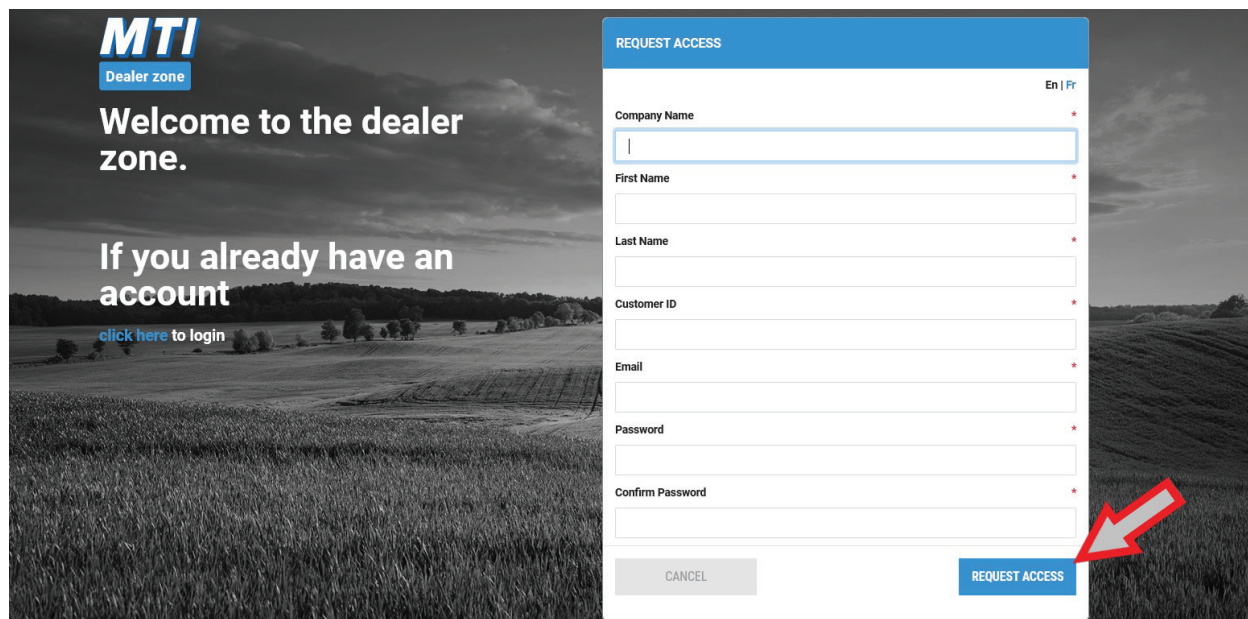


2) Click on “Request access”.



3) Fill the blanks with your information and click on “Request access”.

* Your password must respect the following convention: minimum 1 capital letter, 1 digit and 8 characters.



MTI
Dealer zone

Welcome to the dealer zone.

If you already have an account
[click here to login](#)

REQUEST ACCESS

En | Fr

Company Name *

First Name *

Last Name *

Customer ID *

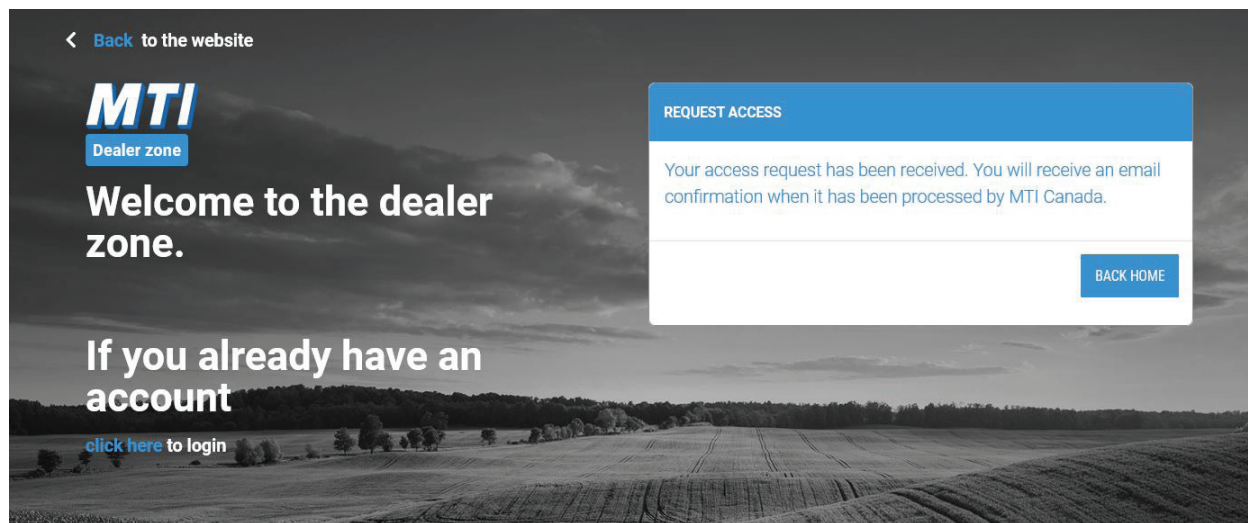
Email *

Password *

Confirm Password *

CANCEL REQUEST ACCESS

4) Your access request will be reviewed and you will receive an email when your account is opened.



< [Back](#) to the website

MTI
Dealer zone

Welcome to the dealer zone.

If you already have an account
[click here to login](#)

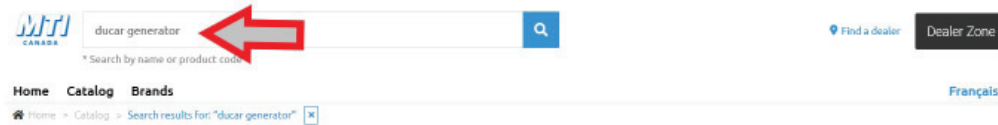
REQUEST ACCESS

Your access request has been received. You will receive an email confirmation when it has been processed by MTI Canada.

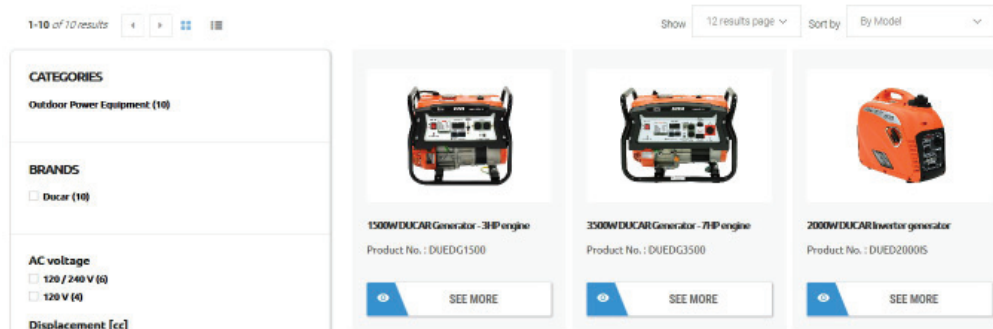
BACK HOME

How to find a product and consult its sellsheet

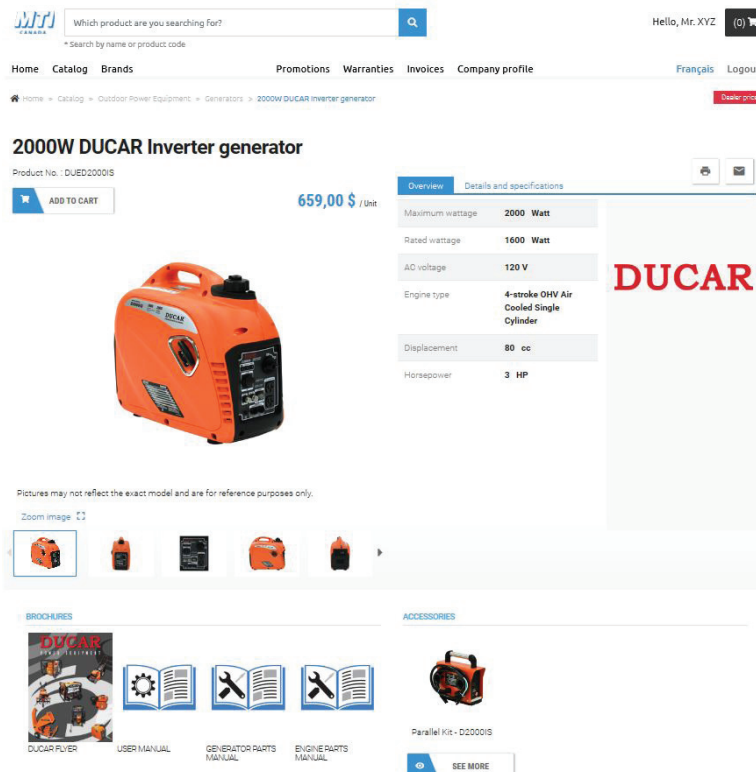
Use universal search and choose a product from the results.



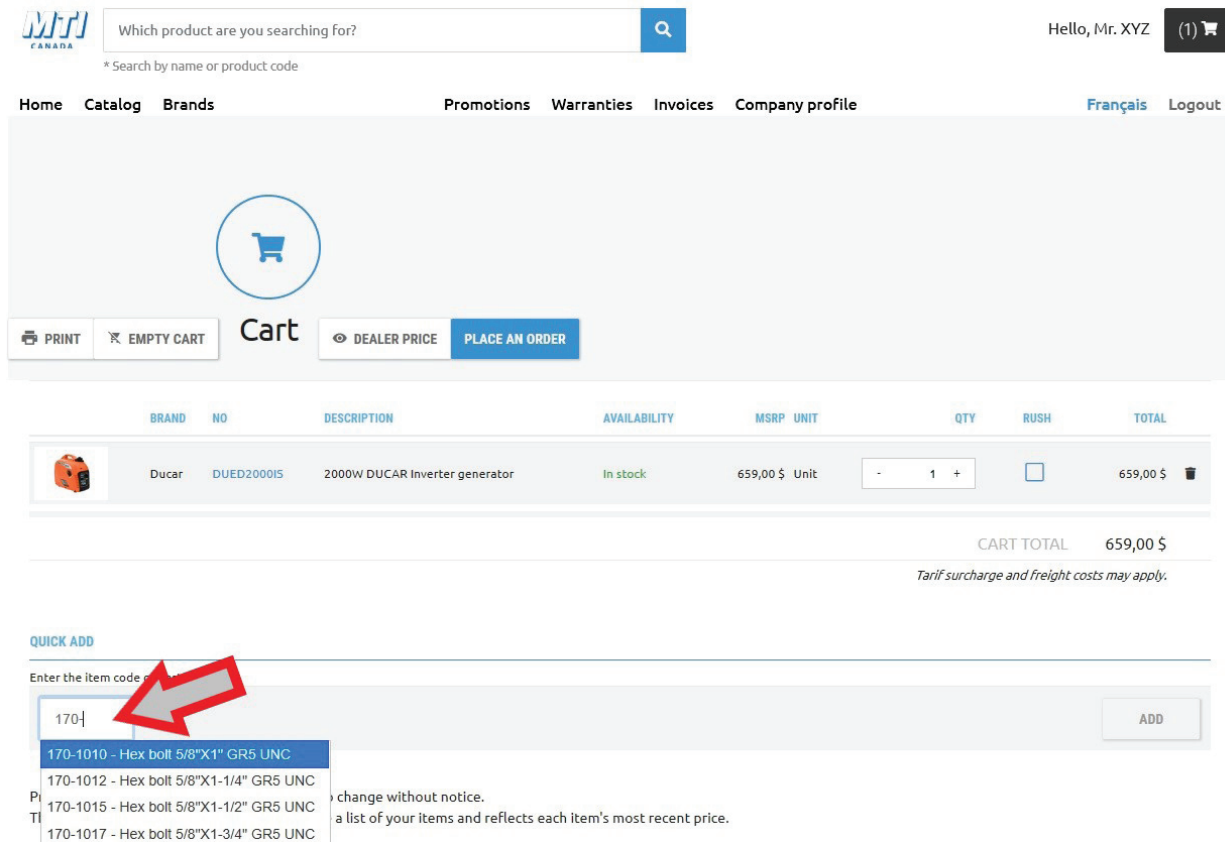
Search results for: "ducar generator"



On the product page, you can see the price, pictures, specifications, manuals and more! To check the availability of the product, you must add the product to your cart by clicking on "Add to cart".



Once in the Cart, you can check the availability and price of a product. Simply enter the desired quantity and then the “Availability” column will indicate if the product is in stock. The “Quick Add” section gives you the option to add products that you know the part number.



The screenshot shows the MTI Canada website interface. At the top, there is a search bar with the text "Which product are you searching for?" and a magnifying glass icon. Below the search bar, there is a navigation menu with links: Home, Catalog, Brands, Promotions, Warranties, Invoices, Company profile, Français, and Logout. The main content area features a large circular icon with a shopping cart symbol and the word "Cart". Below this, there are buttons for "PRINT", "EMPTY CART", "DEALER PRICE", and "PLACE AN ORDER". A table displays the items in the cart, with columns for BRAND, NO, DESCRIPTION, AVAILABILITY, MSRP, UNIT, QTY, RUSH, and TOTAL. The table shows one item: Ducar, DUED2000IS, 2000W DUCAR Inverter generator, In stock, 659,00 \$, Unit, 1, and 659,00 \$. Below the table, there is a "QUICK ADD" section with a text input field labeled "Enter the item code". A red arrow points to the input field, which contains the text "170-". A dropdown menu is open, showing a list of items: 170-1010 - Hex bolt 5/8"X1" GR5 UNC, 170-1012 - Hex bolt 5/8"X1-1/4" GR5 UNC, 170-1015 - Hex bolt 5/8"X1-1/2" GR5 UNC, and 170-1017 - Hex bolt 5/8"X1-3/4" GR5 UNC. To the right of the dropdown, there is a button labeled "ADD".

BRAND	NO	DESCRIPTION	AVAILABILITY	MSRP	UNIT	QTY	RUSH	TOTAL
Ducar	DUED2000IS	2000W DUCAR Inverter generator	In stock	659,00 \$	Unit	1		659,00 \$

CART TOTAL 659,00 \$

Tarif surcharge and freight costs may apply.

QUICK ADD

Enter the item code

170-

170-1010 - Hex bolt 5/8"X1" GR5 UNC

170-1012 - Hex bolt 5/8"X1-1/4" GR5 UNC

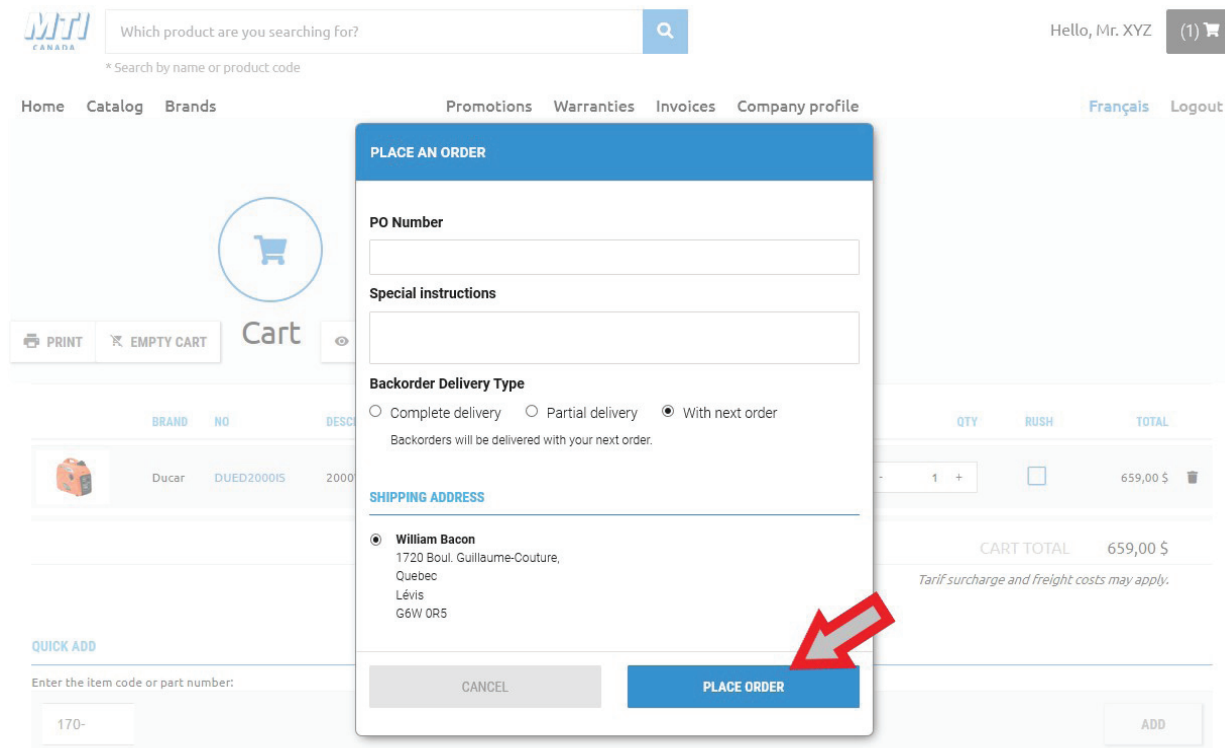
170-1015 - Hex bolt 5/8"X1-1/2" GR5 UNC

170-1017 - Hex bolt 5/8"X1-3/4" GR5 UNC

ADD

How to place an order

Once you are done entering the products in your cart, you can place your order by clicking on “Place an order”. You must fill in the fields related to the order and press “Place Order”.



MTI CANADA Which product are you searching for? Hello, Mr. XYZ (1)

* Search by name or product code

Home Catalog Brands Promotions Warranties Invoices Company profile Français Logout

PLACE AN ORDER

PO Number

Special instructions

Backorder Delivery Type

☐ Complete delivery ☐ Partial delivery ☒ With next order

Backorders will be delivered with your next order.

SHIPPING ADDRESS

☒ William Bacon
1720 Boul. Guillaume-Couture,
Quebec
Lévis
G6W 0R5

CANCEL PLACE ORDER

PRINT EMPTY CART Cart

BRAND NO DESC

Ducar DUED2000IS 2000

QUICK ADD

Enter the item code or part number:

170-

QTY RUSH TOTAL

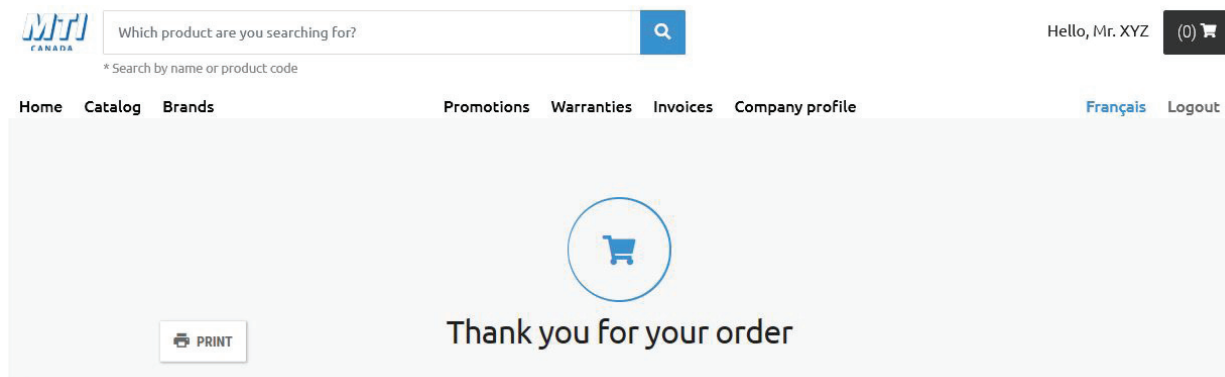
1 659,00 \$

CART TOTAL 659,00 \$

Tarif surcharge and freight costs may apply.

ADD

When you see the message below, your order is complete and has been sent to us.



MTI CANADA Which product are you searching for? Hello, Mr. XYZ (0)

* Search by name or product code

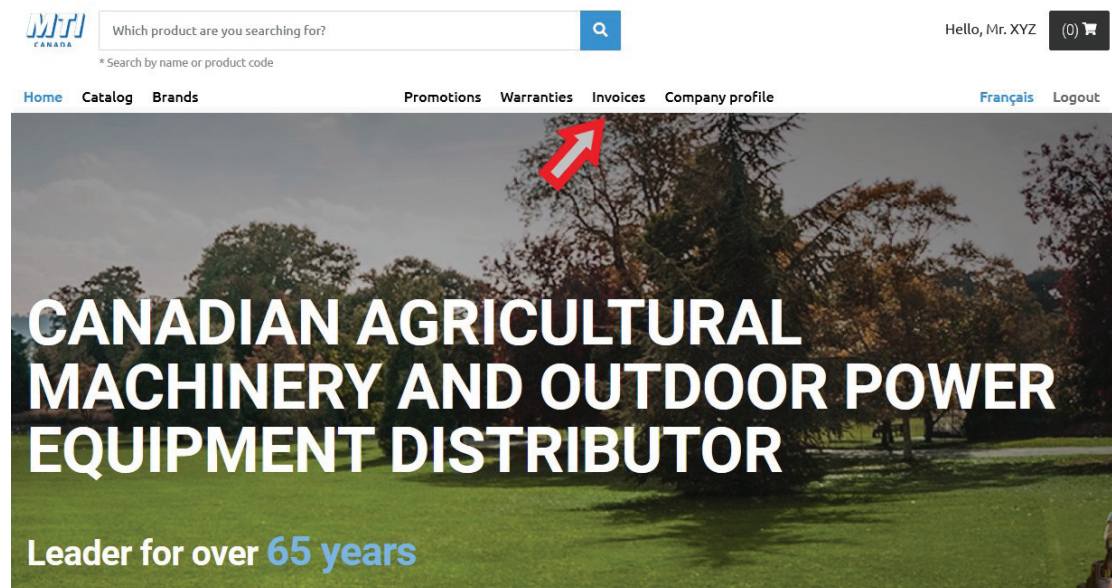
Home Catalog Brands Promotions Warranties Invoices Company profile Français Logout

Thank you for your order

PRINT

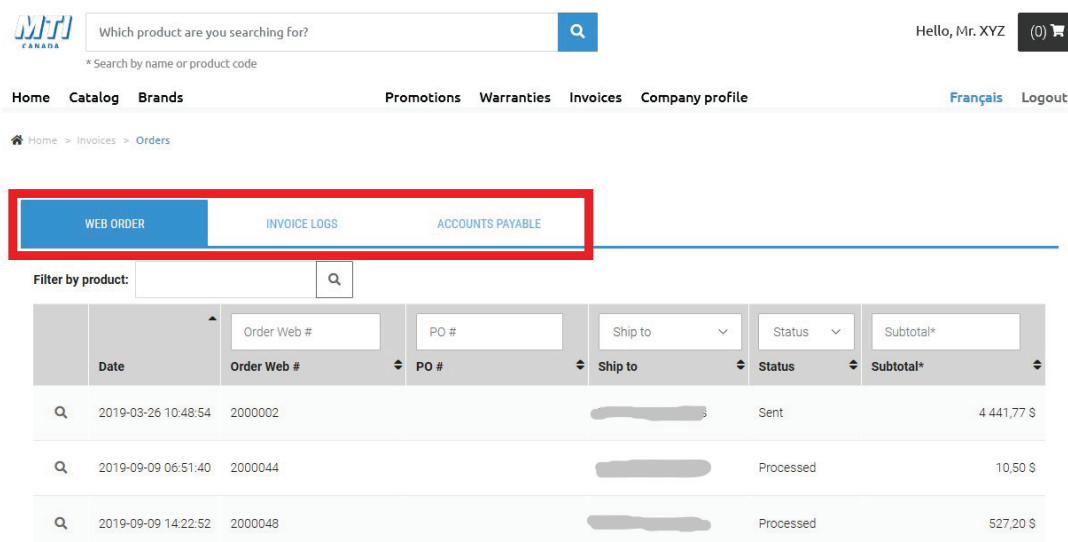
How to consult your history of web orders, invoices and accounts payable

Click on “Invoices”.



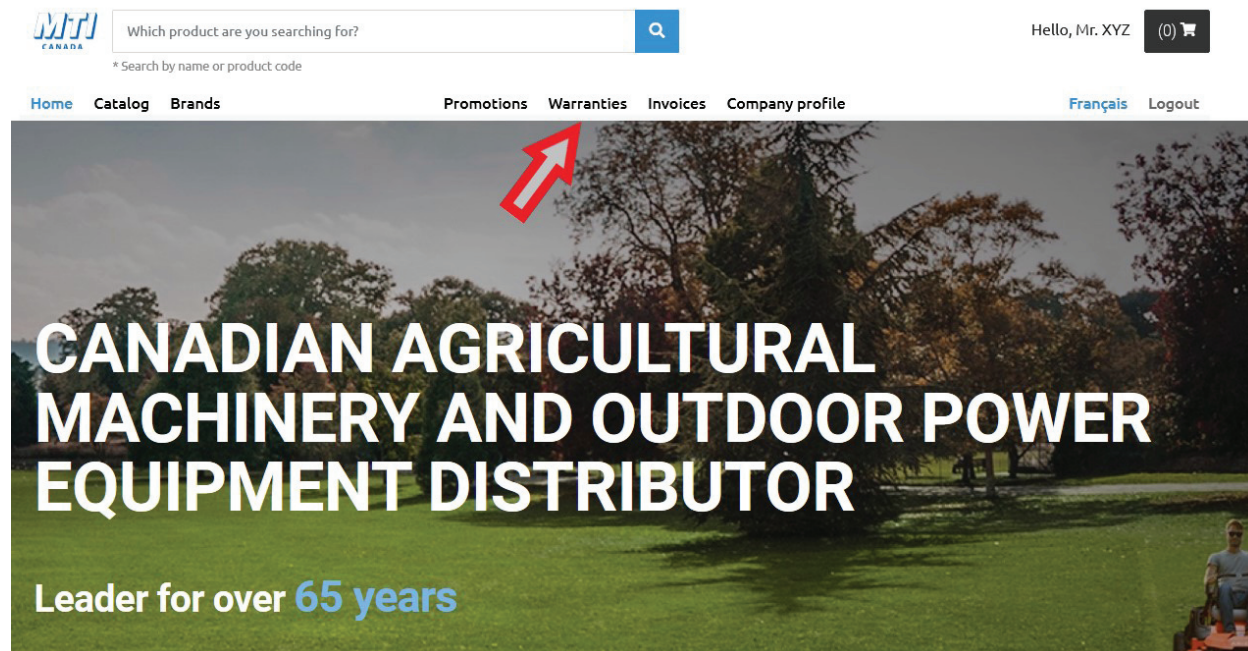
You now have access to the three tabs (Web Orders, Invoices and Accounts payable). You can use the different filters to help you find the information you are looking for. In the “Filter by product” field, you can enter any product number to access all the documents containing this product.

If you have trouble viewing the documents, be sure to use an up-to-date browser among these three : Mozilla Firefox, Google Chrome et Microsoft Edge.

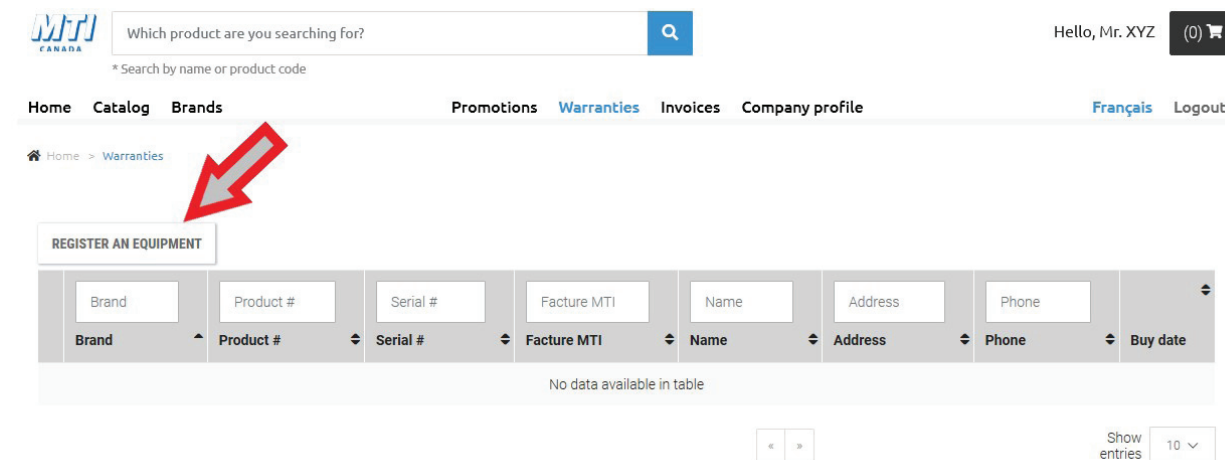


How to register an equipment warranty

Click on “Warranties”.



Click on “Register an equipment”.



Fill in all the requested fields. If the site does not offer you the correct serial number for the equipment you want to register, enter the number yourself. The form will be examined to validate the information. Once finished, check the box at the bottom left and click "Save".

REGISTER AN EQUIPMENT

Brand * <div style="border: 1px solid #ccc; padding: 2px; margin-bottom: 5px;">Choose a brand</div>	Full Name * <div style="border: 1px solid #ccc; height: 20px; margin-bottom: 5px;"></div>	Address * <div style="border: 1px solid #ccc; height: 20px; margin-bottom: 5px;"></div>
Product # * <div style="border: 1px solid #ccc; padding: 2px; margin-bottom: 5px;">Search by product number</div>	Phone * <div style="border: 1px solid #ccc; height: 20px; margin-bottom: 5px;"></div>	City * <div style="border: 1px solid #ccc; height: 20px; margin-bottom: 5px;"></div>
Facture MTI * <div style="border: 1px solid #ccc; padding: 2px; margin-bottom: 5px;"></div>	Email * <div style="border: 1px solid #ccc; height: 20px; margin-bottom: 5px;"></div>	Province * <div style="border: 1px solid #ccc; padding: 2px; margin-bottom: 5px;">Quebec</div>
Serial # * <div style="border: 1px solid #ccc; padding: 2px; margin-bottom: 5px;"></div>	Postal code * <div style="border: 1px solid #ccc; height: 20px; margin-bottom: 5px;"></div>	
<div style="margin-bottom: 5px;">or</div> <div style="border: 1px solid #ccc; height: 20px; margin-bottom: 5px;"></div>	Dealer Notes <div style="border: 1px solid #ccc; height: 80px; margin-bottom: 5px;"></div>	
Use * <div style="border: 1px solid #ccc; padding: 2px; margin-bottom: 5px;">Agricultural</div>		
Sold date * <div style="border: 1px solid #ccc; padding: 2px; margin-bottom: 5px;"></div>		

A: The equipment appears to be well fitted and in good condition.

B: I have been informed of the manufacturer's warranty and all safety procedures. I received instructions regarding adjustment, maintenance and mal.

Failure to complete and return this form or if it contains false information, the warranty will be invalid.

☐

Please check the box above. I confirm having read all information mentioned above and agree to the terms of the warranty

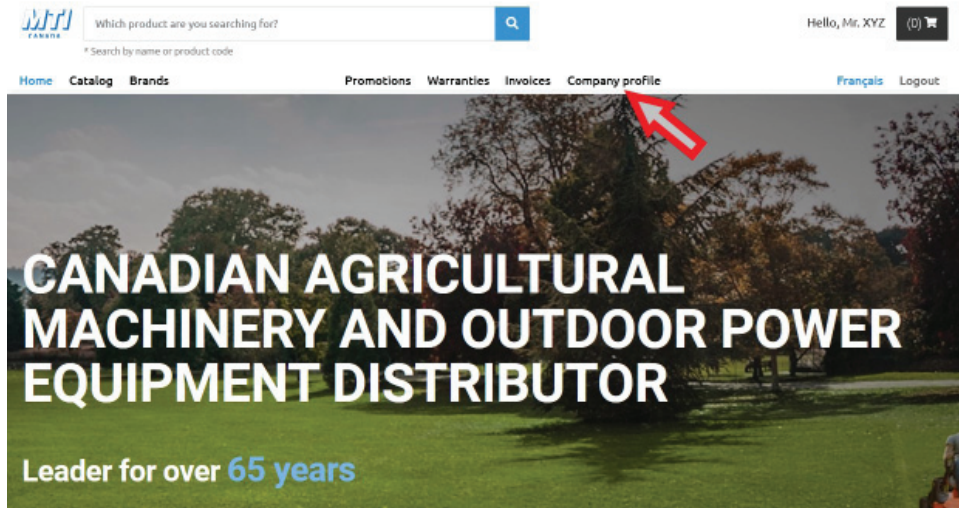
CANCEL

SAVE

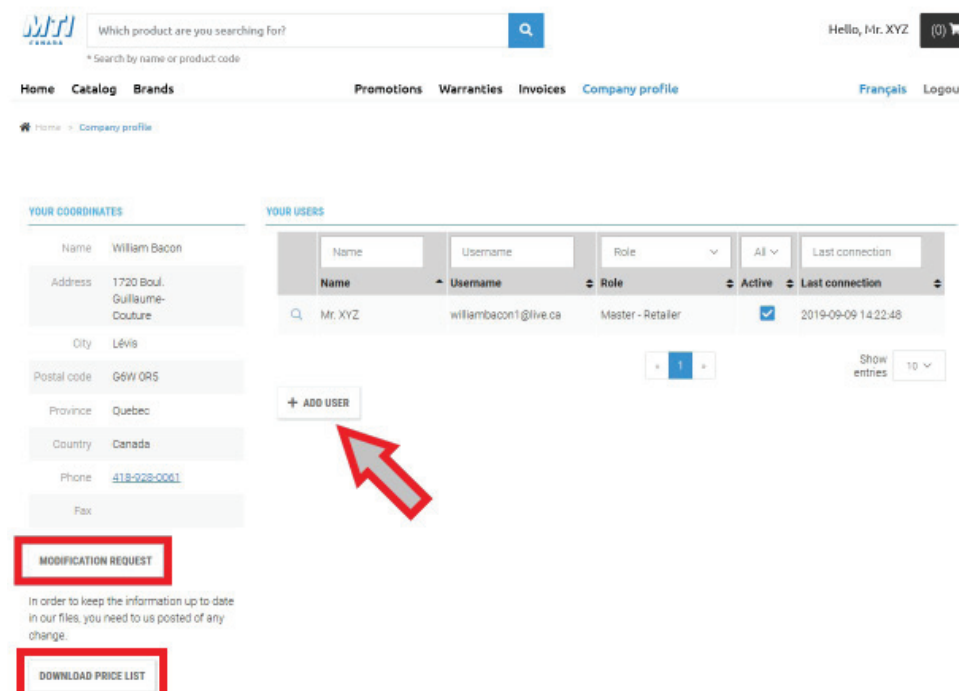
How to manage your employees access

This option allows you to create access for your employees by yourself. You can give them different permission according to each person's tasks.

Click on "Company Profile"



- The "Modification request" button allows you to make changes to your name, address, phone number, etc.
- The "Download price list" button allows you to extract an EXCEL file price list of all the products you can buy.
- To create an account to one of your employees, click on "Add user"



Fill in the requested information and click on “Add”. Your employee can now log in to the MTI Canada’s web site and perform the operations that you have authorized.

ADD USER

DESCRIPTION

First Name *

Full Name *

Email

Language *

Password

Leave the password field blank in order to keep actual password,

Confirm the new password

Active

☒ Yes

PERMISSIONS

Role *

☒ View Warranty

☒ Edit Warranty

☒ View Net Price

☒ View Order History

☒ Place an Order

☒ Edit Users

CANCEL

ADD

Enjoy the exploration!